



Paid Parental Leave Request Form for 9 Month UFF Faculty Only

Section 1 – Completed by Faculty Member

Full Name: _____
Last First M.I.

Title/Rank: _____

Department: _____ College: _____

Phone: _____ Email: _____

NOTE: Only 9-month UFF faculty who do not accrue annual leave are eligible to request paid parental leave. Faculty leave period must conform to the dates of the academic semester.

FACULTY:
Semester of anticipated leave (e.g., Fall 2014): _____

Typical teaching load (number of courses assigned during the regular academic year by semester):

I have read and understand the Paid Parental Leave for Faculty Program in *Article 17 of the FAU BOT / UFF Collective Bargaining Agreement* and the Paid Parental Leave Procedures for 9 month UFF Faculty that includes, but is not limited to, the following terms:

- As a condition of participation, I agree that I will return to university employment for a minimum of one (1) academic year.
 - Failure to comply with the terms set forward in this signed agreement shall result in the requirement of repayment of salary received during the paid parental leave.
 - By participating in this benefit program, my tenure clock will not be stopped unless requested.
- Check here if you wish to stop your tenure clock.

My signature below indicates my express agreement and understanding of the terms of the Program.

Faculty Member's Signature: _____ Date: _____

Submit to Direct Supervisor or Academic Chair



**Paid Parental Leave Request Form for 9 Month
UFF Faculty Only**

Section 2 – Completed by Department

Department Contact: _____ Phone Number: _____

Chair / Supervisor: _____

Chair / Supervisor Signature: _____ Date: _____

Submit to College Dean

Section 3 – Completed by the College Dean (as appropriate)

Dean: _____ Dean Signature: _____

Date: _____

Submit to Provost

Section 4 – Completed by Provost

Provost / Designee: _____ Provost / Designee's Signature: _____

Date: _____

<p>Original to:</p> <p><u>Office of Academic Affairs</u></p> <p>ADM 307- Boca Raton Campus</p> <p>(561) 297-3068</p>	<p>Copy to:</p> <p><u>Department of Human Resources</u></p> <p><u>Attn: Kavon Nikfar</u></p> <p>Bldg IS-4 Room # 114 – Boca Raton Campus</p> <p>(561) 297-0319</p>
--	---

