



## Steering Committee Meeting

### Minutes

September 28, 2023

2:00 PM – 4:00 PM

ZOOM

**Members Present:** Kim Dunn, Bruce Arneklev, Bill Trapani, Charles Duke, Joy Longo, Meredith Mountford, Kevin Wagner and Paul Peluso.

1. The meeting was called to order at 2:00 pm by Chair, Dr. Kim Dunn.
2. The UFS Steering minutes from [August 31, 2023](#) were **approved by the committee**.
3. President's Report
  - Dr. Dunn reported that she carried the motion to the board of trustees in the form of a recommendation at the BOT meeting, for the BOT to explore the possibility of extending a contract to current Interim President Volnick to serve as our next President. Chair Levine responded that it was a reasonable request.
  - Dr. Dunn reported a change to the Board of Trustees operating procedures. The approved change calls for an election to be held if there is a permanent vacancy in the chair of the Board of Trustees. So instead of the vice chair automatically becoming chair, an election would be held within seven calendar days after the vacancy occurs.
  - Dr. Dunn announced that a meeting is going to be held on October 4th by the Strategic Planning Committee of the Board of Governors; meeting was partly prompted by our faculty governor Amanda Phalin and her feedback on the business plan for New College.
  - Dr. Dunn announced that Dr. Joel Berg will present an update on the College of Dentistry at Steering on October 26.
  - Dr. Dunn reported on the work done by the Academic Freedom and Due Process committee on PTR and timeline.
4. Guest Speakers
  - None.
5. Committee Reports
  - Academic Planning and Budget Committee, Kevin Wagner

- Dr. Wagner reported that the Academic Planning and Budget Committee reviewed the proposed SPOT dates again and considered the issues raised by the Senate. The Committee moved these dates forward as a pilot for an increased response period for this calendar year only. Based on the results and feedback, the committee will make a new recommendation for the next academic year.
  - Motion was made to send the spot dates out for an e-mail vote with explanation from academic planning and budget. **Motion carries.**
6. [UPC Consent Agenda](#)
    - Sent forward with a positive recommendation by steering.
  7. [UPC Action Agenda](#)
    - Sent forward with a positive recommendation by steering.
  8. [UGC Consent Agenda](#)
    - Sent forward with a positive recommendation by steering.
  9. UGC Action Agenda  
None.
  10. Old Business
    - None
  11. New Business
    - Bill Trapani introduced the topic of different ways to increase faculty participation and governance.
    - Dr. Dunn announced upcoming election for Faculty Senate president in the spring.
  12. Open Forum with the Provost
    - Interim Provost Ivy reported on the review of the General Education Courses.
    - Interim Provost Ivy gave an update on Senate Bill 266; BOG to vote in January and then implementation in the spring.
    - Interim Provost Ivy gave an update on the programs of strategic emphasis.
    - Interim Provost Ivy announced that the College of Nursing received another line funding grant.
    - Interim Provost Ivy announced that Dr. Dan Meeroff is no longer interim but permanent Dean of Undergraduate Studies.
    - Stephen Engle, Associate Provost of Academic Personnel, gave an update on PTR.
  13. Good of the Steering Committee

- Dr. Dunn discussed digital access and recording of Steering and Senate meetings.
  - Motion to record during meetings and make those recordings available to the public and make steering available to the public real time.
  - Motion to table any further discussion of the motion and bring the discussion to Senate. **Motion carries.**

14. **Meeting adjourned at 3:20 pm.**