



**Steering Committee Meeting
Minutes
March 14, 2024
2:00 PM – 4:00 PM
Board of Trustees Room and ZOOM**

Members Present: Kim Dunn, Bruce Arneklev, Joy Longo, Bill Trapani, Charles Duke, Paul Peluso, Meredith Mountford, Kevin Wagner.

1. The meeting was called to order at 2:02 pm by Chair, Dr. Kim Dunn.
2. The UFS Steering minutes from [February 15, 2024](#), were **approved by the committee**.
3. President's Report
 - Dr. Dunn announced that there is a virtual BOT meeting coming up on March 20th; the agenda is posted on the website.
 - Dr. Dunn announced that BOT Chair, Piero Bussani, reassigned committee chairs and committee membership. Furthermore, he assigned Dr. Dunn to chair the FAU 100 committee and she is the vice chair of the Committee on Academic and Student Affairs.
 - Dr. Dunn announced that they are trying to put together a coffee with BOT Chair Bussani on March 20th, 7:30am-9:00am. She will send the invite as soon as all details are finalized. In addition, if anyone has any questions or comments before the event, please email Dr. Dunn. They will also take questions at the event and have a virtual participation option.
4. Guest Speakers
 - None.
5. Committee Reports
 - Diversity Equity and Inclusion Committee, Mauricio Almonte
 - Dr. Dunn presented [UFS proposed Bylaw Revision](#) on behalf of Mauricio Almonte who was unable to attend steering. For compliance with new laws and regulations, the committee and its charge have to change. The proposed by-law revision was reviewed by the Office of the Provost and Mauricio Almonte, the current chair of the committee.
 - Dr. Dunn entertained a motion to send the UFS proposed Bylaw Revision forward to Senate as an intended bylaw change for the March meeting and then

vote on the bylaw change for the April meeting; because we have to have advance notice to change our bylaws.

- As opposed to this change, the alternative to this would be to remove the committee completely out of the bylaws.
 - A motion and a second is made to strike the DRI committee and all of the language associated with the DRI committee in our bylaws set forward to steering with no recommendation to Senate. The motion carries.
 - A motion was made to add a faculty development success and retention committee with the edited language with no recommendation from steering.
 - A motion was moved and seconded to add language for a faculty development success and retention committee be moved forward to Senate with no recommendation from steering. The motion carries.
- Ad Hoc Committee, Kevin Wagner - Removal of FLEX from BS Programs
 - Dr. Bill Trapani presented on removal of FLEX from BS programs on behalf of Dr. Kevin Wagner who was unable to attend steering.
 - Because the language of the constitution of the BS degrees is not clear as to what would or would not constitute rationale for a BS program; having the Flex program having the flex requirement and or if they did have the flex requirement.
 - Dr. Trapani put forward a motion that effectively tabled exercise sciences proposal for the moment and also secondly created an ad hoc community committee.
 - Dr. Trapani began with the first motion to un-table exercise sciences proposal to allow it to come back to steering for an up or down vote at the April steering meeting. Independent of whatever happens at the UPC, given that we're nearing the end of the semester. The motion carries.
 - Dr. Trapani continued with the second part of the motion, in light of the need to balance unit programmatic interests with long-standing university goals, the UUPC shall be charged with determining whether BS programs with FLEX language requirements should be allowed to remove those requirements. If the determination is in favor of such an ability, the UUPC shall be further charged with determining what demonstrations of cause shall be considered sufficient to warrant approval of the petition. The motion carries.
 - Amendment to the motion to include that UPC shall submit a report to steering of their recommendations. The motion carries.
 - Academic Planning and Budget Committee, Kevin Wagner - SPOTs
 - Dr. Kevin Wagner reported on the SPOT Report with recommendations.

- Report recommendation was to continue SPOT dates as listed on the table report, along with a positive recommendation from the Academic Planning and Budget Committee.
 - Dr. Wagner made a motion to remain with dates outlined in the report table. Motion carries.
 - Discussion on how to improve SPOTs.
 - Motion to have Policies and Procedures Committee review and evaluate SPOTs process via survey to faculty. Motion carries.
- Academic Freedom and Due Process Committee, Civil Discourse – 2022 statement, 2024 statement recommendation and report
 - Mark Packard from the Academic Freedom and Due Process Committee presented the civil discourse statement on behalf of the committee.
 - Discussion between 2022 and 2024 statement occurred; both come with positive recommendation from the Academic Freedom and Due Process Committee.
 - Move to adopt as a recommendation to the Senate the statement that was issued last year. Motion carries.
6. [UPC Consent Agenda](#)
- Sent forward with a positive recommendation by steering.
 - Motion to remove NUR 3455L and NUR 4638L from the course deletion list. Motion carries.
7. [UPC Action Agenda](#)
- Sent forward with a positive recommendation by steering.
8. [UGC Consent Agenda](#)
- Request to move nursing courses to UGC action agenda.
 - Sent forward with a positive recommendation by steering with the removal of nursing courses.
 - Sent forward with a position recommendation by steering with the graduate nursing course back on the agenda.
9. UGC Action Agenda
- Motion to remove nursing courses from the course deletion list. Motion carries.
 - Motion to move graduate nursing course back to the UGC Consent Agenda. Motion carries.

Other: Dr. Wagner moved that in the future the course removal process occur on the action agenda. Motion carries.

10. Old Business

- Digital access for UFS Steering and Senate meetings, Kim Dunn
 - Dr. Dunn discussed digital access for UFS Steering and Senate meetings; differences on how steering and senate are accessed & recorded.
 - Motion was made to continue the same digital access. Motion carries.
 - Motion to amend that steering requires an FAU account to log-in, if possible. Motion carries.
- Simple Syllabus – Item Order, Kim Dunn
 - Dr. Dunn discussed the ordering of simple syllabus.
 - Dr. Peluso made a motion to move the ordering of simple syllabus to both UPC and UPC; to see whether or not they recommend a change. Motion carries.

11. New Business

- None.

12. Open Forum with the Provost

- Provost Ivy gave an update on Simple Syllabus.
- Provost Ivy gave an update on the two Dean searches – (1) College of Medicine, and (2) College of Nursing.
- Provost Ivy gave a BOG Staff meeting update related to various items such as data requests; foreign influence particularly the hiring of GTA's; engineering programs; prohibited expenditures.

13. Good of the Steering Committee

- Dr. Trapani inquired about the timeline for a presidential search. Currently, there is no update.
- Dr. Dunn announced that David Kian is transitioning out of his role as the VP over General Counsel. He will continue in his role overseeing the Foundation Office. Daniel Jones will take over the role of VP in the General Counsel.
- Dr. Wagner also gave David Kian kudos for his work as VP over General Counsel.
- Dr. Dunn gave an update on UFS President-elect and committee nominees and election process.

14. **Meeting adjourned at 4:04 pm.**