

**Steering Committee Meeting Minutes**  
**January 20, 2022 (2pm – 4pm)**  
**Webex**

**Members Present:** Kim Dunn, Kevin Wagner, Bruce Arneklev, Bill Trapani, Charles Dukes, Joy Longo, Meredith Mountford and Paul Peluso.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kim Dunn.
2. The UFS Steering minutes from [November 22<sup>nd</sup>, 2021](#) were approved by the committee, pending an update of Senate President.
3. **President's Report:**
  - Dr. Kim Dunn announces that President Kelly will be a speaker at the next Senate meeting.
  - Dr. Tina Penhollow will provide the Senate a committee report on sabbaticals.
  - We are exploring affordable housing in Boca Raton for faculty.
  - The academic integrity model is on Canvas. The Policy Committee will review the academic integrity model further.
4. Guest Speakers
  - A. Vice Provost Michele Hawkins - Sustained Performance Evaluation (SPE)
    - After discussion, Dr. Kevin Wagner **motions to move Sustained Performance Evaluation to the January Senate Meeting**. Dr. Bill Trapani seconds. After a majority vote, the motion carries.
  - B. Dr. Lisa Wiese and Dr. JuYoung Park – Age Friendly University
    - The Gerontological Society of America (GSA) and its Academy for Gerontology in Higher Education (AGHE) with support from AARP provides resources to advance age inclusivity in institutions of higher education.
    - Joining the AFU AGHE network of global partners offers institutions the opportunity to learn about emerging age-friendly efforts and to contribute to an educational movement of social, personal, and economic benefit to students of all ages and institutions of higher education alike.
    - A few principles include 1. To encourage the participation of older adults in all the core activities of the university, including educational and research programs and to promote personal and career development in the second half of life and to support those who wish to pursue second careers.
    - Rationales for FAU to pursue this designation include aging populations mean more older learners are looking to higher education to meet their professional needs as they experience longer work lives (see AARP's report on The Future of Work@50+).

- similarly, many older adults plan to stay engaged in some form of learning for personal development—with campuses being an appealing educational destination (see the American Council on Education’s report on Framing New Terrain: Older Adults and Higher Education).
- One of the ways to join AFU is to meet with colleagues from your department (and interested others from affiliated aging programs or centers) to review the AFU principles and map how they inform opportunities and gaps at your institution. Seek faculty endorsement of the principles at the department, program, and/or institutional level.
- Dr. Meredith Mountford motions to **move the Age Friendly University with positive recommendation to the February Senate Meeting**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

C. Dr. Diane Sherman - Promotion and Tenure Updates

- After discussion, Dr. Kevin Wagner **motions to move Promotion and Tenure updates with positive recommendation to the January Senate Meeting**. Dr. Bill Trapani seconds. After a majority vote, the motion carries.

D. Maura Flaschner - Undergraduate Enrollment Standards for 2022-23

- After discussion, Dr. Kevin Wagner **motions to move Undergraduate Enrollment Standards for 2022-23 with positive recommendation to the February Senate Meeting**. Dr. Bill Trapani seconds. After a majority vote, the motion carries.

5. [UPC Consent Agenda](#)

- There are no objections. The consent agenda stands **approved**.

6. [UPC Action Agenda](#)

- A. Arts and Letters
- *BFA: Graphic Design Concentration*
- Dr. Bill Trapani motions to move **BFA: Graphic Design Concentration with no recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
- *BA: Studio Art Concentration*
- Dr. Bill Trapani motions to move **BA: Studio Art Concentration with no recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
- *BFA: Studio Art Concentration*
- Dr. Bill Trapani motions to move **BFA: Studio Art Concentration with no recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
- *Studio Art Minor*

- Dr. Bill Trapani motions to move **Studio Art Minor with no recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

## 7. UGC Consent Agenda

- There are no objections. The consent agenda stands **approved**.

## 8. UGC Action Agenda

- A. College of Engineering and Computer Science
- *BS or BA in Computer Science, Computer Engineering or Electrical Engineering to MS in Information Technology and Management (Adv. Information Technology and CS Data Analytics concentrations)*
- Dr. Bill Trapani motions to move **BS or BA in Computer Science, Computer Engineering or Electrical Engineering to MS in Information Technology and Management (Adv. Information Technology and CS Data Analytics concentrations) with positive recommendation from Steering**. Dr. Kevin Wagner seconds. After a majority vote, the motion carries.
- *BS in Data Science and Analytics (Data Science and Engineering concentration) to MS in Data Science and Analytics (DSE concentration) or MS in Information Technology and Management (AIT or CS DA concentrations) or MS in Artificial Intelligence*
- Dr. Bill Trapani motions to move **BS in Data Science and Analytics (Data Science and Engineering concentration) to MS in Data Science and Analytics (DSE concentration) or MS in Information Technology and Management (AIT or CS DA concentrations) or MS in Artificial Intelligence with positive recommendation from Steering**. Dr. Kevin Wagner seconds. After a majority vote, the motion carries.
- B. College of Science
- *Combined BA or BS in Mathematics (WHC) to MS in Applied Mathematics and Statistics*
- Dr. Bill Trapani motions to move **Combined BA or BS in Mathematics (WHC) to MS in Applied Mathematics and Statistics with no recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motion carries.
- *Combined BS-MS with Major in Applied Mathematics and Statistics*
- Dr. Bill Trapani motions to move **Combined BS-MS with Major in Applied Mathematics and Statistics with no recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motion carries.
- *MS with Major in Applied Mathematics and Statistics*
- Dr. Bill Trapani motions to move **MS with Major in Applied Mathematics and Statistics with no recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motion carries.

## 9. New Business

- A. Class Size Guidance
- Provost Danilowicz discusses minimum class sizes.

#### **10. Open Forum with the Provost**

- Provost Danilowicz states that he will present the Academic Program Committee recommendations at tomorrow's Academic Planning and Budget Committee meeting.
- The university will be making an announcement on providing n95 masks to employees.
- We have signed off with Study Group to replace Navitas on recruiting international students.
- Finally, we also have a partnership with Fenway Group. The mission of Fenway Group is to develop the next generation of technologists. They will work on increasing enrollment for students interested in technology.

#### **11. Good of the Steering Committee**

- Dr. Kim Dunn states that she will request Peter Hull as a potential guest speaker.
- Dr. Kevin Wagner states that Amazon Prime Video just recorded a college tour video of FAU. Dr. Dunn will add the video link to her newsletter.

#### **12. Meeting adjourned at 4:00pm.**