

Steering Committee Meeting Minutes
August 29th, 2019 (2pm – 4pm)
BOT Conference Room

Members Present: Kevin Wagner, Chris Beetle, Kim Dunn, Michael Harris, Mort Levitt, Meredith Mountford and Paul Peluso.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [April 18th, 2019](#) were approved by the committee.
3. **President's Report:**
 - a. Dr. Kevin Wagner announces that the Library Committee will meet within the next few weeks.
4. **Guest Speakers – Dr. Jenny Bloom, Provost Fellow, Leadership and Professional Development**
 - Florida Atlantic University is partnering with the Association of College and University Educators (ACUE) to offer a Certificate in Effective College Instruction to selected faculty, graduate students, and postdoctoral fellows.
 - The online course addresses a wide range of practical and evidence-based teaching practices shown to promote student success. This ACUE Course Experience is endorsed by the American Council on Education (ACE) and has been recognized by Quality Matters. The course will begin September 30, 2019 and end in early May 2020.
 - There is a \$500 incentive for faculty that complete the course experience.
 - **Dr. Paul Peluso motions to add Dr. Bloom's presentation to the Business Items at the next Senate meeting.** Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
5. [UPC Consent Agenda](#)
 - There are no objections. The consent agenda stands **approved**.
6. [UPC Action Agenda](#)
 - **Honors College**
 - *Business Concentration*
 - Dr. Chris Beetle motions to move Business Concentration with a **positive recommendation pending additional documents**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
 - *Economics Concentration*
 - Dr. Chris Beetle motions to move Economics Concentration with a **positive recommendation pending additional documents**. Dr. Michael Harris seconds. After a majority vote, the motion carries.
7. [UGC Consent Agenda](#)
 - There are no objections. The consent agenda stands **approved**.
8. [UGC Action Items](#)

- **College of Arts and Letters**
 - *MA Anthropology*
 - Dr. Chris Beetle motions to move MA Anthropology with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. There are no objections. After a majority vote, the motion carries.

9. Business Items

- a. Course Audit
 - After discussion, Dr. Russ Ivy will bring a draft policy for feedback at a later meeting this semester. The annual deadline for the Board of Governors is in the summer.
- b. ZR Grade Changes
 - Dr. Chris Beetle motions to **add ZR Grade Changes as a Business item with a concrete proposal by Brian Hodge at the next Senate meeting**. Dr. Kim Dunn seconds. There are no objections. After a majority vote, the motion carries.
- c. HBOI Tenure Process
 - After discussion, Provost Danilowicz will work with the Deans on revisions of the policy.
- d. Recognition of Distinguished Faculty
 - After discussion, Dr. Wagner will send this proposal to the Steering committee to draft.
- e. Faculty/Student Relations
 - After discussion, Dr. Wagner will send this item to the Academic Freedom and Due Process Committee to review.
- f. Required Assignments in Canvas
 - The item was tabled to the next Steering committee meeting.

10. Open Forum with the Provost

- Provost Bret Danilowicz begins his open forum by stating that there will be an announcement this afternoon regarding Hurricane Dorian. Canvas will have a disruption to campus message.
- Next, Provost Danilowicz discusses the challenges facing the academic budget next year including waivers, CBA faculty raises, and Graduate Assistant health insurance. There will be a further discussion at the next senate meeting.
- Finally, Student Affairs and Enrollment Management will separate and there will be two new offices.

11. Good of the Steering Committee

- Dr. Markus Schmidmeier led a discussion on due process. Under the policy of the AAUP, universities cannot discuss personnel issues.

12. Meeting adjourned at 4:18pm.