

Steering Committee Meeting Minutes
January 16, 2020 (2pm – 4pm)
BOT Conference Room

Members Present: Kevin Wagner, Bruce Arneklev, Kim Dunn, Michael Harris, Mort Levitt, Meredith Mountford and Paul Peluso.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [November 21, 2019](#) were approved by the committee.
3. **President's Report:**
 - a. Dr. Kevin Wagner is working on changes to the Bylaws.
 - b. Dr. Kim Dunn **motions to add the proposed bylaws changes to the business items on the faculty senate agenda.** Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
4. **Guest Speakers**
 - a. Dr. Jenny Bloom – Leadership and Professional Development Initiatives
 - Dr. Bloom announces the upcoming Inside the Professor's Classroom events on February 12th and April 16th.
 - In addition, the Leadership Flight Academy registration is currently open until February 7th.
 - Dr. Meredith Mountford **motions to add Dr. Jenny Bloom to the Senate Agenda guest speakers.** Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
 - b. Dr. Laura Vernon – Student Health Assessments
 - Dr. Vernon announces the student mental health survey for all students at FAU as well as the national college health survey three weeks later. There will also be a mental health summit on October 26, 2020.
 - Dr. Kim Dunn requests an advanced copy of the survey.
 - Dr. Kim Dunn **motions to add Dr. Laura Vernon to the Senate Agenda guest speakers.** Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
5. **UPC Consent Agenda**
 - Dr. Meredith Mountford **motions to add a discussion item on new courses to today's meeting.** Dr. Kim Dunn seconds. After a majority vote, the motion carries.
 - There are no objections. The consent agenda stands **approved.**
6. **UPC Action Agenda**
 - **College of Arts and Letters**
 - *BA in History*
 - Dr. Paul Peluso motions to move BA in History with a **positive recommendation pending adding a header to the catalog red-line.** Dr. Kim Dunn seconds. After a majority vote, the motion carries.

- *French Minor*
- Dr. Michael Harris motions to move French Minor with a **positive recommendation**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.
- *Spanish Track (Non-Heritage Track)*
- Dr. Kim Dunn motions to move Spanish Track (Non-Heritage Track) with a **positive recommendation**. Dr. Michael Harris seconds. After a majority vote, the motion carries.

- **College of Business**
 - *BBA/BS MIS, Information Security Concentration (New title: Cybersecurity)*
 - Dr. Michael Harris **motions to move BBA/BS MIS, Information Security Concentration (New title: Cybersecurity) move back to the Consent Agenda**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
 - *BBA/BS in International Business and International Business Certificate*
 - Dr. Paul Peluso motions to move BBA/BS in International Business and International Business Certificate with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
 - *BBA/BS in Management*
 - Dr. Paul Peluso motions to move BBA/BS in Management with a **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.

- **College of Engineering and Computer Science**
 - *Engineering Math Boot Camp Policy*
 - Dr. Meredith Mountford motions to move Engineering Math Boot Camp Policy with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

- **Honors College**
 - *BA in Liberal Arts and Science, Spanish Concentration*
 - Dr. Meredith Mountford motions to move BA in Liberal Arts and Science, Spanish Concentration with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

- **College of Science**
 - *BA and BS in Biological Sciences*
 - Dr. Meredith Mountford motions to move BA and BS in Biological Sciences with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

- **Undergraduate Studies**
 - *BGS degree awarding*
 - Dr. Kim Dunn motions to move Undergraduate Studies with a **positive recommendation pending changes to the curriculum approval process and review**

of BGS degree coursework. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

7. [UPC Discussion Items](#)

- This is an information item only.

8. [UGC Consent Agenda](#)

- There are no objections. The consent agenda stands **approved**.

9. [UGC Action Items](#)

- No Items.

10. Discussion Items

- After discussion, Dr. Kim Dunn **motions to bring the new courses issue to the Academic Planning and Budget Committee to review prior to the Policy Committee.** Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

11. Business Items

- **Division of Research Space Policy with Dr. Sarah Milton**
 - [Department of Biological Sciences Comments](#)
 - [Research Space Assignment Policy](#)
 - After discussion, Dr. Paul Peluso **motions to add the Space Issues in the Biology Department and Research Space Assignment Policy to the Open Forum with the Provost at the next senate meeting.** Dr. Meredith Mountford seconds. After a majority, the motion carries.
 - Dr. Paul Peluso **motions to remove the Division of Research Space Policy from the Business Items.** Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

11. Open Forum with the Provost

- Provost Bret Danilowicz states that the \$18 million legislative request includes funding for the Jupiter Campus.
- We are continuing the process for providing health insurance to graduate assistants with waivers this fall. We are waiting on a final quote by the end of January.
- The College for Design and Social Inquiry will be renamed to include Social Work and Criminal Justice. The transition will be approved the Executive Leadership Team on January 27th followed by the Board of Trustees on February 11th as an information item.
- There are three new policies through the Office of the Provost: 1) change in the late withdrawal process, 2) clarification on who decides what fees get waived from each program, and 3) no student should be admitted by the end of the drop/add period of the semester.

- Finally, there was a discussion of faculty not wanting their comments to be anonymous for the Deans evaluation review.

12. Good of the Steering Committee

- Dr. Kevin Wagner will be in Tallahassee at the end of the month for the Advisory Faculty Senate meeting. If you have any items, please send them to Dr. Wagner.

13. Meeting adjourned at 4:03pm.