

Steering Committee Meeting Minutes
September 27th, 2018 (2pm – 4pm)
BOT Conference Room

Members Present: Kevin Wagner, Chris Beetle, Kim Dunn, Michael Harris, Morton Levitt, Meredith Mountford, and Bruce Arneklev.

Guests: N/A.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [August 30th, 2018](#) were approved by the committee.
3. **President's Report:**
 - a. Dr. Kevin Wagner announces that he will be unable to attend the Senate meeting on October 8th. Past-President Chris Beetle will serve as acting President.
 - b. Dr. Wagner addresses the lack of attendance and states that the attendance is on the minutes after every meeting.
4. [UPC Consent Agenda](#)
 - NUR 4916 Direct Independent Research is taken off of the consent agenda. There are no objections. The consent agenda stands **approved**.
5. [UPC Action Agenda](#)
 - a. **College of Nursing**
 - *NUR 4916 Direct Independent Study*
 - Dr. Chris Beetle motions to move NUR 4916 Direct Independent Study **back to the Consent Agenda**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
 - b. **Undergraduate Studies**
 - *Limitation on Number of Withdrawals*
 - Motion to move the Limitation on Number of Withdrawals with a **positive recommendation from Steering**. No objection from Steering. After a majority vote, the motion carries.
 - c. **College of Business**
 - *Hospitality and Tourism Management: Add course HFT 3785 to electives: Program Changes to Major and Minor*
 - Dr. Chris Beetle motions to **combine both the Hospitality and Tourism Management: Add course HFT 3785 to electives: Program Changes to Major and Minor and move to the Consent Agenda**. Dr. Michael Harris seconds. After a majority vote, the motion carries.
 - d. College of Engineering and Computer Science
 - *B.S.G.E. in Geomatics Engineering*

- Motion to move the B.S.G.E in Geomatics Engineering with a **positive recommendation from Steering**. No objection from Steering. After a majority vote, the motion carries.

6. [UGC Consent Agenda](#)

- Complex Systems & Brain Sciences was taken off of the consent agenda. There are no objections. The consent agenda stands **approved**.

7. [UGC Action Items](#)

a. College of Science

- *Complex Systems & Brain Sciences*
- Dr. Chris Beetle motions to move the Complex Systems & Brain Sciences **back to the Consent Agenda**. Dr. Michael Harris seconds. After a majority vote, the motion carries.

b. College of Arts and Letters

- *B.A. Liberal Arts with Concentration in History/M.A. in History*
- Motion to move the B.A. Liberal Arts with Concentration in History/M.A. in History with a **positive recommendation from Steering**. No objections from Steering. After a majority vote, the motion carries.

c. College for Design and Social Inquiry

- *B.A. Criminal Justice/M.S. Criminology and Criminal Justice*
- Motion to move the B.A. Criminal Justice/M.S. Criminology and Criminal Justice with a **positive recommendation from Steering**. No objection from Steering. After a majority vote, the motion carries.

d. College of Medicine

- *GMS 6091 – Biomedical Science Core Technologies Laboratory, GMS 6515 – Pharmacology, GMS 6841 – Biomedical Concepts and Translational Applications, and PCB 6092 – Biomedical Writing*
- Dr. Bruce Arneklev motions to **table GMS 6091 – Biomedical Science Core Technologies Laboratory, GMS 6515 – Pharmacology, GMS 6841 – Biomedical Concepts and Translational Applications, and PCB 6092 – Biomedical Writing until the next Steering meeting**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

8. Open forum with the Provost

- Provost Bret Danilowicz begins his open forum by discussing the new memorandum on New Academic Degree and Other Program Approval. Moving forward, the academic unit must submit a Proposal for For-Credit Self-Supporting Program form to Continuing Education/Office of the Provost.
- Next, Provost Danilowicz discusses the process for College Departments deciding to move to another College. This process is completely faculty driven.

9. Good of the Steering Committee

- a. Dr. Kevin Wagner thanks everyone that participated on Constitution Day.

10. Meeting adjourned at 3:14pm.