



# MINOR CERTIFICATION FORM FOR EMPLOYEES AND VOLUNTEERS UNDER AGE 18

## PERSONAL INFORMATION

_____	_____
Name of minor (Last, first, middle initial)	Date
_____	_____
Manager Name	Z number (if applicable)
_____	_____
Department	Manager Email
_____	_____
	Division (i.e. Provost, VP Research, etc.)

This form is required when working with a minor between the ages of 14-17. For questions, please email Recruitment Services at [empl@fau.edu](mailto:empl@fau.edu).

### Review and Certify:

- I certify that I am in compliance with the laws governing minors set by the US Department of Labor and the Florida Child Labor Law.
- I have reviewed the following sources:
  - <http://www.myfloridalicense.com/DBPR/child-labor/employers/>
  - <https://www.dol.gov/general/topic/youthlabor/agerequirements>
  - [http://www.leg.state.fl.us/statutes/index.cfm?App\\_mode=Display\\_Statute&URL=0400-0499/0450/0450.html](http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0400-0499/0450/0450.html)
- I have worked with Recruitment Services to obtain the appropriate level 2 background check required to supervise/manage minor employees (where applicable).
- For minor performing research in a lab, I have reviewed and completed all requirements associated with FAU's Minors in Research Laboratories or Animal Facilities EH&S Policy ([http://www.fau.edu/ouri/Minors in Labs Policy and Procedures Final.pdf.pdf](http://www.fau.edu/ouri/Minors_in_Labs_Policy_and_Procedures_Final.pdf.pdf))
- I certify that I have reviewed Hazardous Limitations and Prohibited Occupations for all minors and certify that the minor listed above will not be performing any of the prohibited occupations. <http://www.myfloridalicense.com/dbpr/reg/childlabor/ChildLaborProhibit.html>

By signing this form, I acknowledge that I understand and will adhere to all requirements associated with the supervision of minors (as applicable).

_____	_____
Manager Signature	Date
_____	_____
Dean or Director Name	Date
_____	_____
Dean or Director Approval Signature	Date