

Undergraduate Research Curriculum Committee
Tuesday, April 7th, 2015
Meeting Minutes

I. Attendees

Members Present: Lisa Swanstrom, Joy Longo, Allen Smith, Tobin Hindle, and Sheryl Muriente, Daniel Meeroff

Joining via Videoconverence from Jupiter: Greg MacLeod and Julie Earles

Others Present: Donna Chamely-Wiik and Jennie Soberon

II. Minutes

1. Approval of March, 10 2015 meeting minutes—sent electronically prior to meeting
 - a. Dan Meeroff – motion to approve minutes
 - b. Lisa Swanstrom - second

III. Document Review

2. Reviewed remaining comments and updated document.
 - a. Updated the Purpose
 - b. Membership – serve at discretion of Dean
 - c. Operation – election of chair, and term limits
 - d. RI courses must have assignments that target all 6 SLOs
 - e. RI Designation – all sections of course must be taught as RI, per Registrar
 - f. RI Course Review will be periodically, with notification
 - i. Some discussion on who reviewers will be
 - ii. samples of student assignments will be required for review
 - iii. review syllabi every three years
 - g. Review Course Change Request form

IV. Timeline Review

3. Members will take draft URCC document back to their colleges/departments for review
4. Members will ask colleges/departments for ideas of RI courses

V. Syllabus Language

5. Use WAC and Honors language
6. Send draft to member for final review before next meeting

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VI. Other Business

7. Other Business

- a. Discussed submittal of URCC to UUPC, etc...
 - i. Spring 2017 will be goal for first round of new RI Course designations
- b. Host fall workshop (FPD) on becoming a RI course
- c. Propose to use Course Change Form for now until State changes numbers
- d. Discussed the possibility of adding/using Research Compacts for courses without RI designation (similar to Honors compacts)

V. Meeting Adjourned

Next Meeting: Tuesday May 5th from 12 -1:30pm, in GS 214B, with video-conferencing to Jupiter campus.