# Attendees

Members Present: Joy Longo, Allen Smith, Tobin Hindle, Michael DeDonno, Sharon Darling, Julie Earles, Lisa Swanstrom, Dan Meeroff

Others Present: Donna Chamely-Wiik and Rachel Messer

# Minutes

1. Approval of Feb. 11, 2016 meeting minutes—sent electronically prior to meeting
	1. Dan Meeroff - motion to approve
	2. Lisa Swanstrom - second

# RI Course Review

1. First formal review of an RI Course application: WHC Honors Thesis courses submitted as a group.
	* 1. Determination of if these honors thesis courses meet RI criteria.
			+ Sample syllabus included- Political Science
			+ Sample syllabus:
				1. SLOs should be clearer; Lisa Swanstrom proposed an SLO checklist that she drafted to aid in making sure syllabi contain SLOs.
				2. This is group of courses did not do the online form; as the first group it was not required.
				3. Discussion regarding who will identify the SLOs, faculty or URCC; it was decided that ownership is on URCC but that the SLOs should be clearly outlined by faculty members for ease of identification. OURI will review the online RI Course form for completeness, which will then be provided to URCC (online form includes area to identify SLOs).
				4. For HON thesis courses, there are 2-course series (XXX 4970 and XXX 4971), which is technically one course with a pre-requisite; as such, both courses will be denoted RI.
			+ URCC approved HON thesis courses for RI Designation.
				1. Julie Earles and Donna Chamely-Wiik will speak to the approval at the UUPC meeting on April 1, 2016. Donna Chamely-Wiik will send a cover letter and materials for UUPC.
			+ Discussion regarding the WAC status of RI Designated courses- Jeff Galin will be contacted to address this concern.

# Timeline Review

5. April 14th meeting will be last meeting to approve RI courses at the URCC level that wish to be in place by Spring 2017.

**V. Other Business**

6. As is done with the WAC committee, URCC discussed implementing Donna Chamely-Wiik as the acting chair of URCC. Tobin Hindle- motion to approve, Dan Meeroff- second.

7. DIR updates: SCI approved DIR for all 4 course numbers in Geosciences and Chemistry. Other DIR updates will follow at the next meeting.

8. RI Designation workshop is set for April 4th, 2016. RSVP has been circulated.

# Meeting Adjourned