

**University Graduate Council Minutes  
September 19, 2018  
Meeting Minutes**

**Present:** Ken Dawson Scully, GPC Chair, Science; Paul Peluso, UGC Chair, Education; Marianne Porter, Science; Arthur Sementelli, CDSI; Clifford Brown, A&L; Ali Danesh, Education; Mihaela Cardei, Engineering; Dawn Frood, Library; Adam Bradford, A&L; Valentine Aalo, Engineering;

**Others Present:** Nancy Condemi, Graduate College; Khaled Sobhan, Interim Dean of the Graduate College; Christian Decle, Graduate College; Hannah Baker, GPSA; Lincoln Sloas, CDSI; Ronald Nyhan, CDSI;

**Absent:** Mahyar Nouri-Shirazi, Medicine; David Newman, Nursing; Eric Dumbaugh, CDSI; Anita Pennathur, Business; Sabrina Sembiante, Education;

- I. Meeting called to order Dr. Paul Peluso, UGC Chair, at 2:02 pm.
- II. Brief announcements and discussion.
- III. The minutes from the last GPC/UGC Combined meeting on August 22<sup>nd</sup>, 2018 were unanimously approved.
- IV. The below curriculum proposals were reviewed:

**Agenda Items for September 19, 2018**

Curriculum Document Type	Title	College (Department)	Credit	Action
<b>Reviewers by College: CDSI, Nursing</b>				
New Course	TPP6515- Movement for the Graduate Actor	A&L	2	A
New Course	TPP6516- Movement for the Graduate Actor 2: Stage Combat	A&L	2	AC (changes made)
New Course	TPP6517- Movement for the Graduate Actor 3	A&L	2	A
New Course	TPP6518- Movement for the Graduate Actor 4	A&L	2	A
New Course	LIN6685- Structure of Modern English	A&L	3	A
Program Change	Master of Music	A&L	N/A	A
New Combined Program	B.A./M.A. in History	A&L	N/A	A
<b>Reviewers by College: Science, Library</b>				
*Program Change	MS in Criminology and Criminal Justice	CDSI	N/A	A

New Combined Program	Criminology and Criminal Justice	CDSI	N/A	AC (changes made)
Program Change	Ph.D. in Public Administration	CDSI	N/A	A
<b>Reviewers by College: A&amp;L, CDSI</b>				
*Program Change	Masters of Education (M.Ed.) Adult and Community Education	Education	N/A	A
<b>Reviewers by College: Medicine, Engineering, Business</b>				
Program Change	Complex Systems & Brain Sciences	Science	N/A	A

A: Approved, AC: Approved with changes, T: Tabled

*\*Recommended for approval by the Catalog Review Committee (CRC)*

Additional Discussion Items		
Documents	Deadline to Drop Courses	Referred by the Senate

- V. Nancy Condemi confirmed all the appropriate changes were made.
- VI. The above curriculum items were approved unanimously to move forward to the Steering meeting on September 27<sup>th</sup>.
- VII. Ronald Nyhan from CDSI spoke on behalf of the Office of Community Engagement. He brought forth the discussion to the council the formalization of the approval process for all Academic Service Learning (ASL) courses (new and existing Graduate courses).
  - a. The process for certification was presented on the handout- [Click Here](#).
  - b. All new/existing courses will need ASL need certification
  - c. Dr. Peluso questioned if the existing courses will have to go back through the GPC for approval.
    - i. He then said he would talk to Kevin Wagner, UFS President at the Steering Committee meeting and report back to the council at the next meeting October 10<sup>th</sup>
  - d. Ron confirmed this was a Board of Governors mandate
  - e. He also informed the Council that there are currently 207 ASL courses, 25% are Graduate courses.
  - f. Ron to send the handout electronically along with each college's liaison.
- VIII. Dr. Peluso brought forth the Additional Discussion Item attached to the agenda- "Deadline to Drop Courses"
  - a. This proposal was brought to his attention at a Senate meeting where they discussed that other Florida schools had a much later withdraw date than FAU.
    - i. The proposal was to extend the withdraw date to the 13<sup>th</sup> week of the semester.

- ii. The Council discussed that the UUPC stopped this proposal due to the date overlap of the withdraw date and early registration for the next semester date.
  - iii. The UGC agreed with the UUPC on the issue of the overlap date
  - iv. The Council unanimously approved the motion to refer back to Steering for further investigation
    - 1. Dr. Peluso to send a memo to Kevin Wagner and Chris indicating our support with more investigation/information to discuss at the Steering Committee meeting.
- IX.** Graduate Colleges Interim Dean's Report:
- a. Dr. Sobhan introduced the idea of a centralized Offer Letter template for all college's to use for GTA/GA/GRA positions.
    - i. The Council had positive feedback
    - ii. It was agreed to place this item as a discussion item on the agenda for the next GPC meeting October 3<sup>rd</sup>.
  - b. Dr. Sobhan announced the Graduate College is still collecting "wow-factor" stories from faculty and staff to present to potential donors for GA stipends and health insurance
  - c. The Interim Dean also announced some upcoming events for the Graduate College:
    - i. 3MT deadline for students to register is October 1<sup>st</sup>
    - ii. Recruitment Workshop will be held on October 25<sup>th</sup>
    - iii. Graduate Fair is October 18<sup>th</sup>, Dr. Sobhan encouraged Council members to set up a table at this event
    - iv. Graduate College Open House is November 1<sup>st</sup>
- X.** Dr. Peluso will be confirming with the Provost on attending the next UGC meeting on October 10<sup>th</sup>.
- XI.** Clifford Brown brought up the discussion that was tabled from the March 28<sup>th</sup>, 2018 meeting regarding the question of why and if the credit requirement for programs should be on the University catalog and if this should be a policy instead of a statement on the catalog.
- a. The Council agreed to put this as a discussion item on the November 14, 2018 UGC meeting agenda.
- XII.** Meeting adjourned by Paul Peluso, UGC Chair, at 3:28 p.m.

*The next University Graduate Council meeting is October 10, 2018.*