Present: Carla Calarge, A&L; Eric Berlatsky, A&L; Mahyar Shirazi, Medicine; Anita Pennathur, Business; Paul Peluso, Education - UGC Chair; Ali Danesh, Education; Mihaela Cardei, Engineering; Francisco Presuel-Moreno, Engineering; David Newman, Nursing; Dawn Frood, Library; Christopher Beetle, Science; Marianne Porter, Science.

Others Present: Brian Farrell, Graduate College; Robert Stackman, Graduate College; Aaron Tramp, Graduate College; William Kalies, Science.

Absent: Manny Gonzalez, CSWCJ; Karina Cruz, GPSA.

I. The UGC meeting was called to order at 2:02 p.m. by UGC Chair, Paul Peluso.
II. No announcements.
III. The minutes from the UGC Meeting held on November 13, 2020 were unanimously approved by the Council.
IV. Curricula items from GPC meeting held on December 9, 2020 submitted by GPC Chair, Chris Beetle, for approval by UGC to move forward to Senate Steering meeting on January 21, 2021.
    A. Chris proposed that the Course Change Proposal for PAD6260, from the College of Arts & Letters, be removed from the Consent Agenda so it could be reviewed independently due to a required change to the syllabus. Said changes have been made to the syllabus for this item.
        1. Chris' proposal was moved and seconded.
            a. Approved unanimously by the GPC members present.
    B. A motion was made, and seconded, to approve the remaining items submitted for approval from the December 9, 2020 GPC Agenda to move forward to UFS Steering.
        1. Approved unanimously by the UGC.
    C. A motion was made, and seconded, to approve the revised Course Change Proposal for PAD6260 and place it back on the Consent Agenda to move forward to UFS Steering.
        1. Approved unanimously by the GPC members present.
        2. Also approved unanimously by UGC to move forward to UFS Steering with the other GPC Agenda items from the December 9, 2020 Agenda.
    D. Chris: Discussion of the Program Change, from the College of Engineering, for the Professional PhD with a Major in Computer Science.
        1. This item was originally approved by GPC in February, 2020.
        2. The item was pulled at the Faculty Senate meeting in March, 2020.
        3. After the March, 2020 Senate meeting the proposal was put back on the Senate agenda but, for some unknown reason, the copy that was submitted was unsigned.

4. This item will now move forward, with an attached memo, on the Action Agenda at the January 21, 2021 Steering Committee Meeting.
5. The other two (2) Program Change items from the February 19, 2020 GPC Agenda were still held back. These two (2) items, originally approved by GPC in February, 2020, were actually rescinded by GPC at the meeting held on December 9, 2020.
6. The GPC Chair moves that UGC also rescind their approval of these two (2) items, previously made at the February 26, 2020 UGC Meeting. Further moved that the GPC and UGC Chairs submit a joint memo to Senate Steering detailing these actions.
   a. The motion was seconded by Anita Pennathur, College of Business.
   b. Approved unanimously by UGC to rescind prior approval of these two (2) items and submit memo to Senate Steering.

V. Discussion Items
   A. Attendance Verification Discussion – Robert Stackman, Graduate College Dean
      1. There is a push by Academic Affairs to implement some kind of Attendance Verification in order to meet Federal financial aid reporting requirements. I am working, in conjunction with Undergraduate Dean Ed Pratt, to come up with a proposal.
      2. Currently, there are two (2) options that would satisfy this requirement.
         a. Option 1: A single sign-on build that would capture this information.
         b. Option 2: A Canvas module build that would capture this information i.e.: a syllabus quiz or an attestation by the student when they first log-in.
      3. Mahyar Shirazi: Was this around before the pandemic?
         a. Bob: It is a Federal government requirement but it may have been more prevalent on the U/G side vs. Graduate.
      4. Eric Berlatsky: This was always addressed at grading time, in the past. Will this replace or add to reporting?
         a. This is a change and the reporting must now be done in the first few weeks of the semester.
      5. Chris: Doesn't like the phrase "twist the arms" in the last paragraph of the document. This is a draft and should be viewed as such. Graduate faculty must get behind this…it needs to be done! This should be discussed with faculty and revisited after the start of the Spring, 2021 term. This is a good process but not great.
         a. Bob: I couldn't agree more! It should be no additional burden on faculty and should be as seamless as possible.
      6. This will be revisited in January, 2021.
   B. GradCAS Update – Bob Stackman
      1. Front-end implementation has been finalized. GC is working with OIT on moving forward with integration and back-end functionality.
      2. Information on training for back-end reviewers will be forthcoming soon.
         a. Program Coordinators: January 7th or 8th.

b. Faculty training will be the following week.

c. Will utilize Single Sign-On function.

d. First full term with new applicants in GradCAS will be Spring, 2022.

C. 3MT Update – Bob Stackman

1. 3MT may be moved back due to an event the College of Engineering has scheduled for February, 2021.

   a. We don't want either event to detract from the other.

   b. Stay tuned for updates!

D. RCR Workshops – Bob Stackman

1. Late February or early March, 2021

2. This event will be virtual for Spring.

3. Five (5) FAU faculty members will be presenting.

4. This event will be hosted by Max Planck Florida Institute (MPFI) but slots will be open to FAU students.

5. Eight (8), 2-hour modules scheduled over the lunch hour.

6. More details to follow.

7. FAU will host this event in the Fall, 2021

   a. Hopefully these will be live, in-person events.

E. Chris: Motion & second to put PAD6260 back on the Consent Agenda to go to Senate Steering.

1. Approved unanimously.

F. Consent vs. Action Items

1. PhD Program Change and memo on Action Agenda

2. All other items on Consent Agenda

3. 2 Program Changes for College of Science can go straight to CRC then to Registrar.

4. All of the above were unanimously approved by UGC.

G. Discussion of Draft of Dissertation Review

1. Paul Peluso, UGC Chair, read the document into the record for discussion by UGC.

2. Mahyar & Eric: A large majority of faculty will agree that some Masters programs have similar workloads to some PhD programs and should be considered as such for faculty assignment purposes.

   a. Chris: Didn't believe changing "Dissertations" to "Thesis and/or Dissertations" would hinder this process.

   b. Eric: Felt that Points #1 & #2 are in conflict with one another.

   c. Chris: Use the word "recognized" instead of "acknowledged" in Point #1.

   d. Paul shared his screen with the committee members and made edits to the Word version of the document as they were discussed and agreed upon.

3. There was a motion and a second to move the edited document forward to Senate Steering at their next meeting scheduled for January 21, 2021.

   a. Approved unanimously by the committee.

4. Paul: The College of Education Programs Committee requested access to the data collected regarding dissertations.

          a. Moved and seconded to release the data.

          b. Approved unanimously by the committee.

H. Graduate College Governance Document – Bob Stackman

    1. Bob shared his screen, with the GC Governance Document, with the UGC members.

    2. Chris: Remove the "stigma" of Unsatisfactory SPE.

        a. What about Non-Tenure Track Faculty?

    3. Bob made edits to the Word version of the document as they were being discussed and agreed upon.

I. Chris: Proposed the following:

    1. The edited document should be placed on a website giving faculty access to review.

    2. An email blast will go out to Graduate Faculty to vote on this document.

    3. UGC will then vote on the final version at the next meeting in February, 2021 and, if approved, send the document up through the governance process to ultimately get the blessing of the Faculty Senate.

        a. The UGC membership agreed with this proposal.

VI. Roundtable Discussion

    A. No additional discussion items.

VII. Meeting adjourned by UGC Chair, Paul Peluso at 3:54 p.m.

The next University Graduate Council meeting is February 3, 2021.