

# FLORIDA ATLANTIC UNIVERSITY

## MINUTES BOARD OF TRUSTEES MEETING

November 9, 2005

Chairwoman Sherry Plymale convened the meeting of the Florida Atlantic University Board of Trustees (BOT) at 10:05 a.m. with the following members present:

BOT Members Present: Scott Adams, Nancy Blosser, David Feder, Armand Grossman, Rajendra Gupta, Lalita Janke, Roy Levow, Ginny Miller, Sherry Plymale, Norman Tripp, Dan Wilson

Absent: Bill Bryant, George Zoley

### II. CHAIRMAN'S REPORT – Sherry Plymale

Chair Sherry Plymale reported on a trip taken with President Brogan and Gerri McPherson along with the Martin County Economic Council to the Research Triangle in North Carolina.

The Administration has asked that the Trustees contribute \$5,000 to the November 21 Fall Family Fest from the Trustee Fund which was originally established to benefit needing students and children. She also asked that Trustees who contribute to the University request that their contribution go into the Trustee Account to possibly fund endowed scholarships.

**A motion was made and seconded to contribute \$5,000 to the Fall Family Fest from the Trustee Fund. Motion passed unanimously.**

BOG News:

- The Board of Governors has appointed a new Chancellor, Mark Rosenberg, who was the Provost at FIU.
- The BOG Access Task Force comprised of Board of Education and Board of Governors members met on our Broward campus to study ways to provide access among universities, and higher education in general.
- The BOG will meet next week in Jacksonville, with the Medical schools proposals of UCF and FIU being heard.

Trustee Plymale asked General Counsel David Kian to report on three Action Items which are listed under **V.B** on the Agenda.

The first item is a change in existing practices to comply with BOG regulation implementation procedures. Mr. Kian asked the Board for a motion to authorize the adoption of existing Florida Atlantic University Rules as current Regulations administering Florida Atlantic University. **Motion was made and seconded to accept existing Rules as Regulations. Motion passed unanimously.**

He also asked to Board to authorize the adoption of existing Florida Atlantic University Rules as current Regulations administering Florida Atlantic University, to comply with the BOG regulations.

**Motion was made and seconded. Motion passed unanimously.**

Mr. Kian also asked the Board to amend Regulation 5.010, Sexual Harassment, to extend the time in which the Equal Opportunity Office must complete its internal complaint investigation from 60 to 75 days. The Board originally approved an extension to 120 days, but the Department of Education requested that we reduce that back to 75 days. **Motion was made and seconded to extend the time in which the Equal Opportunity Office must complete its internal complaint investigation to 75 days. Motion passed unanimously.**

President Brogan's Evaluation: Chair Plymale thanked everyone for their thoughtful and timely responses to the President's evaluation questionnaires. Before her report was sent to the Board, Chair Plymale reviewed each evaluation and her report with President Brogan. As there were no questions or suggestions, she proposed a salary increase for the President of 4.6%, which included the state legislature allocated raise of 3.6% and 1.0% added for excellent performance. The 3.6% raise was effective August 1, 2005, and David Kian stated the Board could choose to have the 1.0% effective August 1 as well, with the Board's adoption. Trustee Grossman made a motion to make the 1.0% effective August 1<sup>st</sup> consistent with the state allocated raise, which was seconded by Trustee Tripp. After a call for comments, Trustee Tripp suggested a correction to the student enrollment figure on the President's salary survey to correct a typographical error, from 2,500 to 25,000.

David Kian offered a suggestion of a friendly amendment to Trustee Grossman's motion, that the Board also formally request that the Foundation supplement the President's salary to the extent that the salary recommended exceeds the state guidelines; that is, there is a salary cap for Presidents. It is required that the Foundation be able to meet the remainder of the President's salary, and that there be a formal Board motion to the effect endorsing the increase of the salary and requesting the Foundation to do so. Trustee Grossman asked if that was contingent upon Foundation approval, and David Kian answered affirmatively. Trustee Grossman then amended his motion to include the phrase, "contingent upon Foundation approval." **Motion was**

**made and seconded to approve a 3.6% raise for President Brogan effective August 1<sup>st</sup>, with an extra 1% contingent upon Foundation approval, also effective August 1<sup>st</sup>.**

**I. APPROVAL OF MINUTES**

Handout: Draft Minutes of August 10 and September 14 Board Meetings

**A motion was made and seconded to approve the minutes of the August 10<sup>th</sup> Board Meeting. Motion passed unanimously.**

**A motion was made and seconded to approve the minutes of the September 14<sup>th</sup> Board Meeting. Motion passed unanimously.**

**III. 2006 BOT Calendar – Frank T. Brogan**

Handout: 2006 BOT Calendar

The President stated that by offering meeting dates through December 2006, Trustees would be able to find room on their calendars to attend as many of these meetings as possible. Also, two meetings have been moved to allow visitation of different campuses. Trustee Plymale noted that on the night before those two occasions [January 18<sup>th</sup> at Treasure Coast and May 10<sup>th</sup> in Broward], a dinner meeting has been planned so members of the Advisory Committees of those campuses as well as Community College Trustees of our partner campuses will have the opportunity to meet.

**IV. Report of Academic & Student Affairs Committee – Chair Scott Adams**

Trustee Adams turned the meeting over to Dr. John Pritchett, University Vice President and Provost, who presented reports on Information Items and Action Items:

A. Summer 2005 Degree Production

B. Fall 2005 Enrollment

C. Uses of “Student Perception of Teaching” (SPOT) Surveys

D. Dr. Pritchett proposed a Board action to recommend approval of tenure as a condition of employment for the faculty positively recommended by the President. **A motion was made and seconded. Motion passed unanimously.**

E. Dr. Tom Pusateri, Assessment Director, proposed the Board approve policies and procedures for implementing academic learning compacts to

comply with guidelines approved by the Board of Governors. Trustee Levow suggested two additions, in the first paragraph of the handout, the next to last sentence should read as follows: “Department Chairs and Directors will submit academic learning compacts for review and approval from the faculty and department/program and from the college and university.” The second addition, should change “The university will certify that **each** graduate will have demonstrated sufficient competence...” to “The university will certify that **graduates...**”, consistent with Board of Governors wording on the subject. **A motion was made and seconded to approve the policies and procedures as amended. Motion passed unanimously.**

- F. Dr. Karl Stevens, Dean, College of Engineering, proposed the Board approve a new bachelor’s degree in Information Engineering Technology. This degree will articulate with Associate in Science (AS) degree programs, which do not articulate with Bachelor of Science degrees. **A motion was made and seconded. Motion passed unanimously.**
- G. Dr. Pritchett proposed Board action to approve an additional Classification of Instructional Program (CIP) code for the Bachelor of Music with an emphasis in Music Business (500909). **Motion made and seconded. Motion passed unanimously.**

**V. Report of Audit & Finance Committee – Chair Norman Tripp**

Chair Tripp introduced Dr. Kenneth Jessell, Vice President for Financial Affairs, who presented summaries of audits: Compliance and Internal Controls Over Financial Reporting and Federal Awards for Fiscal Year Ended June 30, 2004; Operational Audit for the Florida Bright Futures Scholarship Program for Fiscal Year Ended June 30, 2004; FAU SCT Banner System Payroll Module, Information Technology Audit; Report on the Audit of Bank Account Reconciliations for the Period October 1 through December 31, 2004; Audit of Disaster Preparedness and Recover, July 1, 2004 through June 15, 2005; Audit of Physical Plant, July 1, 2004 through June 15, 2005; Audit Report of Athletics Ticket Revenue for the Fall 2004 Semester; Summary of Follow-up on Audit Recommendations Scheduled to be Implemented During the Semi-annual Period of January 1 through June 30, 2005.

Dr. Jessell then gave a review of Direct Support Organization and Athletics Audited Financial Statements: FAU Intercollegiate Athletics Program Current Funds Financial Statements, June 30, 2003; Florida Atlantic University Foundation, Inc. Financial Statements and Additional Information, June 30, 2004; Florida Atlantic University Research Corporation Financial Statements, Year Ended June 30, 2004 and 2003.

The Review of the Office of Inspector General Report of Annual Activities for Fiscal Year June 30, 2005, and the Review of the Office of Inspector General Fiscal Year 2005-2006 Work Plan would be delayed to allow Morley Barnett, Inspector General, to make these presentations to the Committee.

The Review of Grants Awarded for the Period, July 1, 2004-September 30, 2005 was also delayed, to allow Dr. Larry Lemanski, Vice President for Research, to present to the next Audit & Finance Committee Meeting, and then to the Board.

Dr. Jessell showed a Powerpoint presentation summarizing the 2005-2006 University Operating Budget July 1, 2005 to September 30, 2005 First Quarter Report.

Dr. Tony Lombardo, Dean of Undergraduate Studies, introduced Request for Approval of Gender Equity in Athletics Plan 2006-2011 and Minority Opportunities in Athletics Plan 2005-2010. To be certified by the NCAA, these two documents must be approved by the BOT. **Motion made and seconded to approve the Gender Equity and Minority Opportunities plans. Motion passed unanimously.**

#### **VI. Report of Strategic Planning Committee – Chair Nancy Blosser**

Chair Blosser reported on outcomes from the BOT Retreat recommendations. The item to be approved today is the Florida Atlantic University's Values Statement, which has been amended to incorporate BOT suggestions. The third to last sentence in the first paragraph, in bold print in the handout, has been changed to read, "**The university is dedicated to lifelong learning, which encourages the continual use of the mind.**" Also, the third bulleted statement has been amended as follows: "Recognize and reward superior performance, creativity, innovation, and **entrepreneurship** in all facets of university activity." **Motion made and seconded to approve the amendments to the Values Statement. Motion passed unanimously.**

Chair Blosser asked that Trustees note the next three meetings of the Strategic Planning Committee will begin at 9:00 a.m. on Wednesday, November 16<sup>th</sup>, noon on Wednesday, December 7<sup>th</sup> and 10:00 a.m. on Tuesday, December 13<sup>th</sup>. She encouraged Committee members as well as other BOT members to make an effort to attend as these meetings would be the culmination of the past 18 months' work and she hoped to present the completed Strategic Plan at the January BOT Meeting.

#### **VII. President's Report – Frank T. Brogan**

- Gave an update on the damage cause by Hurricane Wilma and narrated a slide presentation of various campus locations that sustained damage.

- Fundraising this year is at an extraordinarily high level.
- November 16<sup>th</sup> is the next Strategic Planning Meeting and Committee members are asked to make every effort to attend.
- Thank you to the Board for the evaluation and raise.
- Pro Player Stadium has offered to let us play there at the same cost as at Lockhart Stadium, which was damaged during Hurricane Wilma. Trustee Tripp made a motion that a Board Resolution be prepared for Wayne Huizenga, thanking him for this generous offer. **Motion was seconded and passed unanimously.**
- There will be a tribute to FAU athletes who attain a 3.0 GPA.
- Our Women's Soccer team has won the Atlantic Sun Conference (ASUN) Conference and will be participating in the NCAA tournament.
- Women's Volleyball Team has a string of 10 straight wins and their Conference tournament is coming up.
- Men's Soccer team is headed to the ASUN tournament as second seed.
- This is our last year in the ASUN Conference; beginning next year everyone will be members of the Sunbelt Conference.

Trustee Tripp asked if, since the Governor called a special session, it were possible to obtain government funding to repair our hurricane damage. President Brogan said Representative Adam Hasner has offered to appeal to the Legislature on our behalf. Trustee Tripp then asked that a letter be written for the Trustees to send to legislators asking for special consideration, and the President agreed.

Trustee Dan Wilson stated that he would like to be personally involved in helping to prevent another rape on campus, and ensure student safety.

**VIII.** BOT Member Comments – None

**IX.** Old Business/New Business – None

**X.** Public Comment -- None

**XI.** Meeting adjourned at 1:45 p.m.

